



# ROW HOUSE, INC.

## Hallowell's Historical Society

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P.O. Box 3 ~ Hallowell, Maine 04347

[www.rowhouseinc.org](http://www.rowhouseinc.org) email [rowhouseinc@gmail.com](mailto:rowhouseinc@gmail.com)

Annual Meeting Minutes  
October 19, 2019  
Hallowell City Hall Auditorium  
Hallowell, ME 04347

Meeting called to order at 2:03PM by President Larry Davis.

Secretary's Report – Minutes to Annual Meeting 2018 were distributed for review. Earle Shettleworth motioned to accept the minutes. Ray Hicks seconded the motion. The vote to accept the minutes was unanimous.

Treasurer's Report – Mary Moody, Row House Treasurer, provided an Expenditure Report for 2018-2019 and a Proposed Budget 2019-2020. Beginning checkbook balance was \$7337.12 And the ending balance was \$7581.00. A copy of the report will accompany the minutes. Carolyn Manson moved to accept the Treasurer's Report. Donna Davis seconded the motion. The vote to accept the Treasure's Report was unanimous.

President's Report – Larry Davis submitted the following report:

Row House, Inc.  
President's Annual Report  
2019

### Membership

Membership has increased to 144 members from a low of 76 paid members in April, due to a concerted effort by the Board. This included a presence at the November polls highlighting Row House 50th Anniversary, a direct mail campaign to old members and a much higher visibility in the community through our highly successful Hallowell history education programs.

### Hallowell History Education Programs

We conducted five in a series of six educational programs during the year:

1. Reading the Landscape: The Geology of Hallowell, Barry Timson and Ron Kley
2. 12,000 Years in Maine- Chris Sockalexis
3. Forts and Fights- Linda Novak
4. In the Beginning- Sam Webber
5. Hallowell's Gems: Federal Style Architecture- Earle Shettleworth

The sixth program: From Then 'til Now, Hallowell Highlights 1850-2019 by Frank O' Hara will be presented on October 30, 2019.

## Hallowell Historic Building Survey

In June we signed a contract with Sutherland Conservation and Consulting to support Row House's effort to update the survey of historic buildings. The survey area has been mapped and numbered, and survey forms created in the CARMA data base for the majority of properties with inventory number, address, and owner identified on each. The completed forms have been printed and transferred to Earle Shettleworth for stylistic identification of the buildings. Once Earle has completed the task, volunteers need to be trained to fill out the remaining information on the forms (primarily check boxes completed while looking at the building from the street), and the same or other volunteers trained to enter the collected data into the CARMA data base.

## Marketing and Promotion

Row House showed up at the polls to promote our 50th anniversary which resulted in 9 members and 60 people signing up for more information about Row House. To further promote our 50th anniversary, we constructed a wooden replica of the Row House led by Mark Weisendanger. The Row House Float won the hearts of the Old Hallowell Day parade judges for which we received a trophy.

Row House was recognized by the Maine State Legislature for our 50th Anniversary and presented a Legislative Sentiment.

Row House worked with the Maine Historic Preservation to have them hold their May 2019 Conference here in Hallowell at City Hall

In addition, we supported them by coordinating meals, parking and tours.

Bob McIntire made sure we promoted our education programs in the Kennebec Journal with both photographs and articles.

## Fundraising

We conducted a strong fundraising effort in 2019 including:

1. A Direct Mail Campaign to local businesses resulted in \$2,700
2. Celebrity Bartenders Night at the Quarry Tap Room resulted in \$487
3. Lobster Stew Supper brought in \$2009
4. Birds Eye View Raffle resulted in \$269

## Awards and Gifts

We awarded Linda Bean the Eliza Clark Lowell award for 2019.

We donated \$1,000 to the Hallowell Historic Mural by Chris Cart.

We donated \$2,000 to the Hubbard Free Library from our Lobster Stew Supper.

## Other

Renewed our Conflict of Interest Statements for the Row House Board.

Larry Davis  
President

Outlook for 2020

Priority for next year will be the completion of the Hallowell Historic Building Survey along with our involvement in the Comprehensive Planning Process. We will also look to increasing our membership, conducting at least two educational programs and find new methods to raise funds. We will continue to host a Lobster Stew Supper to raise funds.

We also plan to hold our 50th Anniversary Reception on November 9th at the home of Kristin Aiello and Walter McKee. We will endeavor to put on our best bib and tucker, and offer an exceptional array of refreshments.

#### Nomination and Election of New Trustees

Sylvie Charron  
Ray Hicks  
Carolyn Manson  
Hanneke McQuoid

Carolyn Manson noted that Larry did an excellent job pulling together programs for the 50<sup>th</sup> Anniversary of the founding of the organization and leading the fund raising for the anniversary celebration activities. Carolyn then moved to accept the President's Report and the slate of new Trustees. Ray Hicks seconded the motion. The vote to accept was unanimous.

#### Row House Donation to the Hubbard Library

Larry called members of the Trustees and Staff of the Hubbard Library. He presented a check for \$2,000, the proceeds from the Lobster Stew fundraiser. Jim McKenna, along with Library Director Annemarie Kromhout and Earle Shettleworth representing the Trustees, gladly accepted the check.

Jim said that he had three concerns about the Lobster Stew event. The event would be lightly attended, but it was packed. Secondly, the event would be fun, which it was. Finally, he was concerned about the "Famous" part, but the stew was great and were the pies! He said the donation was most greatly appreciated. Library Trustee Judy Feinstein drew attention to the great vegetarian chili which was most appreciated.

Motion to Adjourn the meeting was made by Mary Moody at 2:19PM. Ray Hicks seconded the motion. The vote to adjourn was unanimous.